

JOB DESCRIPTION

Job Title	Dairy Associate	Department	Dairy Department
FLSA Status	Non-Exempt	Reports To	Dairy Clerk
	<input type="checkbox"/> Fulltime <input checked="" type="checkbox"/> Part-time	Hours	Max 29
Date Created		Approved	

Primary Functions: The Dairy Associate is responsible stocking and maintaining inventory in the Dairy Department.

Essential Functions

- Maintains a safe and clean working environment to ensure compliance state, federal and OSHA safety and sanitation regulations.
- Maintains merchandise presentation (cleanliness, organizing, stocking and removing).
- Stocks dairy products including mild, eggs, cheese, yogurt, etc.
- Assists customers as needed and provides friendly customer service.
- Any other duties as assigned.

Competencies

The Dairy Associate must be self-motivated, flexible, conscientious, organized, and have a good attention to detail. Also, must have good interpersonal and communication skills, and interface well with management, co-workers, and the public.

Education and Experience

High School Diploma or equivalent
 0-1+ years' experience in Dairy Department
 Microsoft Office proficient

Physical Requirements

Ability to be in a stationary position and/or move about for various intervals
 Ability to utilize the phone (requiring auditory and verbal senses)
 Ability to utilize computer for various intervals (requiring finger dexterity/visual acuity)
 Ability to lift up to 50 lbs.
 Ability to travel independently (via plane/car)
 Regular and predictable attendance

Disclaimer

Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time. This description reflects management's assignment of essential functions; it does not exclude or restrict the tasks that may be assigned.